

Notice to Terminate Tenancy

Date: _____

To: ***Sue Carrell & Associates***
Property Management

From: _____

Address: _____

This shall serve as our official 30-day notice to terminate tenancy at the above address. The last day of residency will be _____.

PG&E and any other applicable utility services shall be taken out of our name on

Date: _____

I/We will be paying our full month's rent for our last month of tenancy on

Date: _____

Please return our security deposit to the following address:

Name: _____

Address: _____

City/State/Zip: _____

New phone #: _____

Contact # for showings: _____

Please note:

- You will be sent a *Notice of a Right to Inspection* upon receipt of your Notice to us.
- Unless you waive your Pre-Move Out Inspection, we will be scheduling an appointment with you to conduct same within two weeks of your termination of tenancy date.